



COVID-19 Guidelines 2020-2021

SIB-Amsterdam
Dutch United Nations Student Association

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I. Comply with Government Guidelines

In guiding and enforcing the regulations aimed at preventing the spread of the COVID-19 virus, SIB-Amsterdam will follow the measures and advices provided by the municipality of Amsterdam and the Dutch National Institute for Public Health and the Environment (RIVM). The main measures include:

- Wash your hands regularly, disinfect using hand sanitizer
- Cough and sneeze into your elbow
- Use paper tissues to blow your nose and discard them after use
- Do not shake hands
- Stay 1.5 meters apart from others, wear facemasks if 1.5 meters is compromised

In case an event takes place at a location where additional regulations are enforced, members will be asked to follow these measures strictly. In private settings, the organizers will be asked to disinfect all hand touchpoints, such as doorknobs.

II. Guiding SIB Offline Events

At the beginning of each in-person event, contact information will be gathered via mandatory (online) registration forms of all those attending, including names and phone numbers. Each attendee will furthermore be asked whether he or she has experienced any COVID-19 related symptoms in the past days.

The forms used to gather this information will be available to the event organisers and the board. The forms will be deleted 30 days after the event took place.

The board will make sure all committee and society chairs will receive hand sanitizer before each event and guarantees this to be widely available.

III. Access to Offline Events

- a. All in-person events by the CEA, CSA, CPD (small events), Travel Committee, and all societies will only be accessible for members. Potential members will not be allowed to attend, and the events are in no way allowed to aim for the recruitment of new members.

- b. At the weekly SIB open drinks, no more than 2 non-members will be allowed to attend, and only if they have registered upfront.
- c. At CIA and CPD (large events) events, no more than 20 non-members will be allowed to attend, and only if they have registered upfront. Currently, the theater room at CREA can accommodate up to 30 attendees. In case the organisers intend to attract more attendees they will be asked to organise the events in online formats.
- d. For special events which require additional or extraordinary measures, the organizing committee or society is asked to provide a detailed plan of action to the board. Only when the board approves the plan of action, may the event proceed.
- e. All events have a limit of 30 people attending in-person.

IV. Enforcement

- a. The organizers of each event are responsible for making sure all applicable measures and guidelines are strictly followed. The board will see to it that these responsibilities are taken seriously and intervene when necessary.
- b. Event organizers are expected to communicate to the board on how they plan to enforce the applicable measures and guidelines. Events that take place on a regular basis in similar settings do not require such communication for each individual event.
- c. Check-ups may take place randomly, by the SIB board and possible external parties.

V. Promotion

Promotion can take place like usual. However, it is expected that measures, sign-up forms and possible attendee limits are clearly communicated.

VI. In Case of a Contamination

- a. In case of a contamination that can be traced back to a SIB in-person event, the board is to be informed immediately.
- b. The board will contact all attendees using the contact lists of the sign up form, and ask all attendees to go into quarantine, and get tested if they experience any symptoms.
- c. All planned in-person SIB events in the 30 days after the contamination will be cancelled or moved to online formats.

- d. The board makes sure all SIB members will be notified and kept up to date on the situation. It will furthermore see to it that all members are treated with respect, and encourages every member to communicate and cooperate proactively.

*Any questions?
Feel free to approach the board.*